

The Life of your Loan with Gateway Mortgage Group

Thank you for sending your file to Gateway, where we pride ourselves on the service we deliver!

Your loans life with Gateway will begin with the delivery of your complete, stacked file with your loan number on the submission sheet to setup@gmos.us. You must be sure to cc jerry@jerrylair.com also on all file and condition submissions. The process flow is outlined below.

1. Setup will confirm/run DU finding and pull our credit report, verifying all needed docs and disclosures for submission have been included/received in your package. Setup will notify us by email that the file/stips have been received so be sure that setup@gmos.us is in your safe senders list! You should receive the email confirmation from setup within a couple of hours. Setup can be reached at 972 908 3390 opt. 1. Items submitted after 2pm C.T. may not be received until the following business day. Please contact Jerry Lair to submit your 4506 requests and get your case# ordered on FHA files.
2. If setup has received all needed documents for submission, your file will be placed in the underwriting queue and will be assigned an underwriter. When the underwriter has reviewed your file and rendered a decision we will be contacted by email. You may find your underwriters contact information on your decision and may contact them or your underwriting coordinator (Vicki Garner/vicki.garner@gmos.us) directly. Please find current turn times for Underwriting and conditions on home page at www.jerrylair.com.
3. If file approved you may satisfy your conditions by emailing them to setup@gmos.us, please remember to cc jerry@jerrylair.com on all file and condition submissions. For best possible service please submit all conditions at once and try to avoid piece mailing them. Always subject your email with your loan number and "conditions".
4. Once all of your PTD conditions have been satisfied you will contact your UW coordinator who will guide you into the closing department. There you will be assigned a closer you will work with directly until your loan is finally funded and finalized. Thank you again for your business. You will find a support team roster with their contact information on the contact us page at www.jerrylair.com.

If you experience any communication problems please contact me at jerry@jerrylair.com.

If you have any issues with your GMOS logins you can contact Diana Dean @ diana.dean@gmos.us or 918 712 9000. Your underwriting manager is Kim Boren. You may contact Kim Kim.Boren@gmos.us or 972 908 3390 x 102. Your Closing Manger is Sabrina Martin. You may reach Sabrina @ Sabrina.martin@gmos.us or 972 908 3390 x 126. All forms and resources you may need throughout this process should be found at www.jerrylair.com. If you find we are missing something, please tell us. We will add it promptly!

Please refer us to 3 friends if you like us and 4 competitors if you don't!

Jerry Lair