

## Broker Branch Addition Form

This form is to be used for branches of currently approved Brokers. Please use the drop down box select your brokerage. Please be sure to include your consent form and branch roster or we will be unable to process this request. **Once completed and signed please email to Jerry@jerrylair.com**



Please enter DBA if applicable.



Street Address



Branch Manager Name

Email Address

Phone

Fax

Corporate Street Address



Office Tax Id

VA#

FHA#

Please tell us the states you plan to originate in by entering the states abbreviation, followed by a coma and repeat.

Please include the current licenses for states listed above and please complete and sign the following page which is your consent to receive faxes and emails. Gmos will automatically send you updates when your files status has changed. We will be unable to process this request for logins without the licenses and concent form.

**I, \_\_\_\_\_, corporate officer or branch manager of this location, authorize the above location to be set up under the existing agreement with Gateway Mortgage Group LLC. The loacation listed above uses the same tax ID number as the corporate location.**

\_\_\_\_\_  
**Signature**

**Date** \_\_\_\_\_

\_\_\_\_\_  
**Title**

**Email forms to Jerry@jerrylair.com**  
**www.JerryLair.com for more resources**

## Fax and Email Consent Form

Company Name:

DBA:

Address:

Phone Number(s):

Fax Number(s):

Email Address(s):

I understand by providing fax numbers and email addresses, I consent to receiving unsolicited information, rate sheets and advertisements from Gateway Mortgage Group, LLC and its subsidiaries.

Signature: \_\_\_\_\_ Date:

I prefer to receive this via:      Email      Fax

Please visit [www.JerryLair.com](http://www.JerryLair.com) for submission forms and instructions



Branch Managers,

Thank you for requesting logins to GMOS, Gateway's AUS. Soon you will be taking advantage of our competitive pricing and top shelf service.

Once you have your logins, you can allow your LO's and processors to set themselves up under your branch ID. They can find the needed forms at [www.jerrylair.com](http://www.jerrylair.com) (see forms page).

Please provide your Branch Roster in the spaces provided below or simply include an excel spreadsheet in the email with your forms.

Loan Officer or Porcessor Name

Loan Officer or Porcessor Email Address